

# ADDENDUM TO THE DISTRICT 7120 CLUB MOU

## A. Terms and Qualifications

1. Clubs in District 7120 who want to participate in District or Global Grants must become qualified.
2. Clubs must have a separate bank account for each Global Grant.
3. Clubs must submit a written proposal which must be approved by the district before applying on-line for a global grant.
4. For district simplified grants awarded in May of 2019 a club must have reached a minimum \$25 per capita donation to the Rotary Foundation's Annual Program Fund during 2017-18.
5. For Global Grants for the 2018-19 year the primary contact club may not receive any DDF matching funds unless they have reached the minimum \$25 per capita donation to the Rotary Foundation Annual Program Fund during the 2017-18 year.

## B. Club Leadership Responsibilities for Qualification

1. The club president-elect and club foundation chair or their designates must attend a District 7120 sponsored grant management seminar (GMS). If a club has 20 members or less as of July 1 of the Rotary year it may satisfy the attendance requirement by sending either the president-elect or the foundation chair or their designee if the Foundation Area Director or Assistant Governor for the area in which the club is located attends a GMS for the same Rotary year.
2. The club president at the time of grant implementation and club foundation chair or their designates must ensure that the club is in compliance with the Club MOU and its addendum(s).

## C. Reporting on Fund Use

1. The club agrees to submit a written final report including all receipts for expenditures within 30 days after the completion of the project.
2. District grant funds will only be paid after the submission **and** acceptance of the final report.
3. Receipt of grant funds shall be acknowledged in writing to the District 7120 Grants Chair by the recipient within 30 days of receipt.

President: \_\_\_\_\_

Signature

Date: \_\_\_\_\_

mm/dd/year

President- Elect: \_\_\_\_\_

Signature

Date: \_\_\_\_\_

mm/dd/year

Submit signed MOU and Addendum with the DSG application in hard copy to Bruce Spector, 87 Montpelier Circle, Rochester, N.Y. 14618 and electronically to [Bruce4rotary@gmail.com](mailto:Bruce4rotary@gmail.com). For a global grant submit the signed MOU and Addendum with the proposal form to **District 7120 Grants Chair, Eric Schmidt, 670 Rookery Way, Macedon, NY 14502** and electronically to [eschmidt@kaplanschmidt.com](mailto:eschmidt@kaplanschmidt.com).